



CITY OF SOMERVILLE, MASSACHUSETTS  
 DEPARTMENT OF TRAFFIC AND PARKING  
 133 Holland St, Somerville, MA 02143  
 Tel: 311 or from outside Somerville (617) 666-3311  
 www.parksomerville.com

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**LANDLORD PARKING  
 PERMIT APPLICATION**

*\*One permit can list multiple properties and up to two license plate numbers*

**Applicant Information:**

Today's Date \_\_\_\_\_

Name of Property Owner \_\_\_\_\_

Home Address \_\_\_\_\_

Rental Property Address \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

Plate Number \_\_\_\_\_

Vehicle Year / Make \_\_\_\_\_

Vehicle Color \_\_\_\_\_

**Type of Landlord Permit:**

\_\_\_\_\_ Somerville Landlord whose primary residence is outside Somerville (7am-7pm)

\_\_\_\_\_ Landlord maintenance permit for maintenance company (7am-7pm, unless otherwise posted)

**Cost:** \$60.00/\$100 10+ properties

**Duration:** 12 months

**Hours:** 7am-7pm

**Location:** On street or adjacent street to property address indicated on permit

**Application Checklist:**

- Application Form
- Proof of recent water or tax bill for each property owned in Somerville or a bill of sale for recently purchased property
- Copy of vehicle(s) registration
- Check or money order for \$60.00 (cash and credit card accepted in person)

**Permit Information:**

Effective Date \_\_\_\_\_

Expiration Date \_\_\_\_\_

Permit Number(s) \_\_\_\_\_

*Permits requested at the window will be processed immediately.*

*Permits requested by mail will be mailed within 15 business days after receipt of paperwork.*

All checks and money orders should be made out to "City of Somerville". No permits will be issued to anyone with unpaid parking tickets – all tickets must be paid in full at time of permit purchase. All permits must be paid for in advance of issuance.